

COMPAGNIE TUNISIENNE DE FORAGE

19 RUE DE L'ARTISANAT CHARGUIA II – 2035 L'AEROPORT-ARIANA TUNISIA

FAX N°(216-70) 836 568/837 041 PHONE N°(216-70) 837 322

SUBJECT : INVITATION TO BID N° PP 2026/439
"Inspection and supervise the category IV maintenance work on Topdrive"

Compagnie Tunisienne de Forage, (CTF) is now seeking competitive bids for the provision of Provide qualified technician to carry out inspections and closely supervise the category IV maintenance work on Topdrive.

To this respect you are hereby invited to submit your best prices and required certificates in full compliance with the terms and conditions mentioned in attachment A.

A - ACKNOWLEDGEMENT:

You are kindly requested to acknowledge receipt of this inquiry by return fax or email.

B - BID CLOSING DATE:

Bids must be sent to CTF head office as soon as possible but no later than 29 July 2026 at 10 a.m as per bid submission instructions hereinafter.

C- FORM OF BIDS:

Bids shall be in the form of pro forma invoices as per the formats shown under attachment B and shall include all requested details.

D – VALIDITY:

Bids shall be valid for a period of at least 120 days from bid closing date.

E/ BID SUBMISSION PROCEDURE :

Bids shall be submitted by one of the ways listed under articles G: The bidder is free to choose the appropriate way :

F-1- IN A SEALED OPAQUE ENVELOPE AS FOLLOWS:

Within this sealed opaque envelope bidder shall include the following two (02) separate internal sealed envelopes:

- The first internal sealed envelope shall:

* Indicate:

- "envelope N°1 "UNPRICED Technical offer"

- Tenderer's name and address

* Contain:

- The **Technical offer** (shown in **Attachment A**) duly signed dated and stamped.

- Any technical information related to the proposed Spare Parts.

- The Second internal sealed envelope shall:

* Indicate:

- "envelope N°2 "PRICED" Financial offer"

- Tenderer's name and address

* Contain:



- The **Priced Financial offer** (as per the format provided under **attachment B**) duly signed dated and stamped.
- The outer sealed envelope containing the 2 internal sealed envelopes shall be sent by registered mail or by courier to the following address so as to arrive as soon as possible but no later than, **29 July 2026 at 10 a.m** and indicate only:

COMPAGNIE TUNISIENNE DE FORAGE
19 RUE DE L'ARTISANAT CHARGUIA II
2035 ARIANA - TUNISIA
ATT : PRESIDENT OF THE TENDER BOARD
"DO NOT OPEN"
INQUIRY N° PP/2026/439
"Inspection and supervise the category IV maintenance work on Topdrive"

F-2- BY E-MAIL TO: *closed.bids@ctf.com.tn* as per the pro forma provided under attachment A and B

G - CONTACTS:

Any further information or clarification required during the bidding period to aid bidder in the preparation of his bid shall be requested in writing by fax addressed to:

COMPAGNIE TUNISIENNE DE FORAGE
FAX N° (216-70) 837 041 – 836 568
ATT : TENDER BOARD

H - SPECIAL NOTES:

- H.1- By written notice, CTF may modify the inquiry terms and conditions in any aspect by way of clarification, addition, deletion or otherwise, prior to bid closing date.
- H.2- CTF shall be under no obligation to accept the lowest or any bid submitted hereunder and CTF shall not be held liable for any expenses incurred in the preparation or submittal of bids or any subsequent discussion and/or negotiation.
- H.3– The financial offers and after the correction of possible errors of calculation, will be classed from the lowest bidder to the highest bidder basis on proposed daily rate and CTF will select the best offer which meets CTF technical in Attachement A.

BEST REGARDS,

C.T.F. 
PROCUREMENT & MARKETING MANAGER



ATTACHMENT B
PRICED FINANCIAL OFFER

PRO-FORMA INVOICE FORMAT
USING YOUR COMPANY LETTER HEAD

FROM :
BIDDER'S FULL NAME:
ADDRESS:
TELEPHONE N° :
FAX N°:
CONTACT NAME:

TO:
COMPAGNIE TUNISIENNE
DE FORAGE
19 RUE DE L'ARTISANAT 2035
CHARGUIA II ARIANA – L'AEROPROT
TUNIS - TUNISIA

PRO-FORMA INVOICE N° :

DATE :

DESCRIPTION	Days	UNIT PRICE PER DAY	TOTAL
The provision of Provide qualified technician to carry out inspections and closely supervise the category IV maintenance work on Topdrive.	25		
TOTAL PRICE PER DAY EXCLUDING WITH HOLDING TAX.			
TOTAL PRICE PER DAY INCLUDING WITH HOLDING TAX.			

- **TERMS OF PAYMENT : NET 30 DAYS**
- **VALIDITY OF BID (TO BE NOT LESS THAN 120 DAYS FROM BID CLOSING DATE) :**

NOTE:

At the moment of evaluation the withholding TAX rate will be fixed basis on the convention between Tunisia and the country that your company belongs and where your bank account opened also.

AUTHORIZED SIGNATURE

NAME :

SIGNATURE :

TITLE :

DATE :

COMPANY-STAMP



ATTACHMENT A

TOP DRIVE CAT IV INSPECTION & MAINTENANCE

1. Service Description:

Provide qualified technician to carry out inspections and closely supervise the category IV maintenance work on Topdrive.

2. Topdrive's description:

- Manufacturer: CANRIG
- Equipment Model : 1050 E-500
- SN= 112 ;

3. Scope Of Work:

Category IV maintenance according to API RP 8B & OEM (CANRIG)

4. CTF's responsibilities:

- Provision of the Topdrive maintenance manual
- Provision of maintenance tools
- Lunch for the technician during work hours

5. Provider's responsibilities:

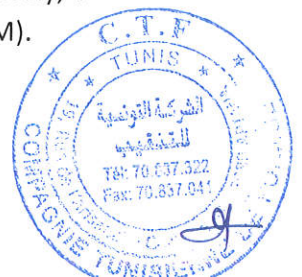
- Providing transportation and accommodation for its staff
- Providing personal protective equipment
- Insurance against workplace accidents

6. Documentation and records to be provided at the end of service:

- Daly service report and summary report;
- Documentation & Records according to API RP 8B;
- A list of required replacement parts as well as their specifications and parts numbers and/or equivalent parts numbers;
- Certificate of conformity according to API RP 8B specifying the standard and catrogy of inspection as well as the due date for the next maintenance program.

7. PERSONNEL QUALIFICATIONS

- Provide evidence of the Supervisor's qualifications, demonstrating a minimum of five (5) years of experience in the overhaul/maintenance of this type of equipment, or alternatively, a qualification/certification issued by the Original Equipment Manufacturer (OEM).



- NDT-qualified personnel will be provided by CTF as well as qualified welders.

8. Service provider qualification & certification

The service provider must provide with its financial offer the following documents a valid QMS certificate (API Q2, ISO9001, ISO TS 29001) for inspection and or maintenance drilling or oil field equipment or Valid Monogram AP 8C

By signing this document, the tenderer certifies that he is able to carry out the inspections and supervise the maintenance work in accordance with the specific standards and procedures, as well as It has acceptance criteria for all primary-load-carrying components.

9. Service location:

In the workshop of CTF in Sfax Sidi Salah.

